

The Official Constitution and Bylaws of North Central Latin Club

Article I: Name, Purpose, Affiliation, and Membership

Section 1: Name and Disambiguation

Our organization is formally known as North Central Latin Club, hereafter NCLC, although it can be called “North Central Junior Classical League” and other similar titles. In this constitution and its bylaws, North Central Latin Club may be referred to as the organization, the chapter, or a similar name.

Section 2: Mission

Our mission is to generate interest in Latin and the Classics as well as to create events based on those topics.

Section 3: Affiliation

Due to the unfamiliarity of our school with the American Classical League (ACL), we are publically known as North Central Latin Club, as opposed to the North Central Junior Classical League. We are, however, affiliated with the Indiana Junior Classical League (IJCL) and the National Junior Classical League (NJCL), which are part of the ACL. We therefore hereby adopt the relevant articles, amendments, and bylaws of the IJCL and NJCL that do not conflict with the articles, amendments, and bylaws of this constitution.

Section 4: Membership

All students of North Central High School are permitted to join NCLC. Only North Central Latin students however may run for office and participate in events of the ACL, IJCL, or NJCL.

Article II: The Board and Offices

Section 1: Board Arrangement

The organization is led by the board. The board is comprised of a President, First Vice President, Second Vice President, Communications Coordinator, Historian, Editor, and Sponsor. The board may also have a JCL Advisor(s). The requirements and responsibilities of each office are explained in Article II, Sections 3-11. The offices are placed into categorical committees, which aim at overall goals: the Membership Committee, the Event Committee, and the Spirit Committee. The officers that form each committee can recruit other members of the organization to assist in their endeavors.

Section 2: Committee Arrangement and Function

NCLC has three committees: the Membership Committee, the Event Committee, and the Spirit Committee. The six essential offices are equally divided into the three committees. The respective officers for each committee are co-chairs of their committee. They are permitted and encouraged to recruit other NCLC members to join their committee in order to accomplish their goals. A meeting of the committee can be called for at any time within one week's notice by at least one of the co-chairs. Each committee meeting must have one co-chair presiding. The committee co-chairs are allowed to call committee meetings as frequently or infrequently as they decide. Decisions made by each committee must be confirmed by the Sponsor before execution.

Section 3: Running for Office

In order to run for any office, an individual must be a North Central student that is currently taking Latin and is enrolled in Latin for the entirety of the following school year. Additionally, the individual must be approved by the Sponsor. Elections occur annually in April.

Section 3: General Responsibilities

All officers are held responsible for several general duties. All officers are required to attend as many officer meetings, club meetings, and events as possible and complete their assigned tasks on time. Absences must be reported and approved by the Sponsor. Additionally, all officers should each try to do an equal share of work for each club-sponsored event. Each officer is encouraged to assist the other officers with their responsibilities and assignments whenever possible.

Section 4: President

The President presides over the board. The main focus of the President is to recruit more students into taking Latin and joining Latin Club. The President works with the Communications Coordinator to work on the membership campaign and co-chair the Membership Committee. In order to run for President, the individual must be at least a second-year Latin student in addition to the general requirements stated in Article II, Section 3.

Section 5: First Vice President

The First Vice President is in charge of publicity and events. The First Vice President ensures that all information is documented for publicity and other similar JCL contests. He or she also heads the planning of new events. The First Vice President presides over the board in the absence of the President. The First Vice President works with the Historian to create new, exciting events and co-chair the Event Committee. In order to run for First Vice President, the individual must be at least a second-year Latin student in addition to the general requirements stated in Article II, Section 3.

Section 6: Second Vice President

The Second Vice President is in charge of spirit and service. The Second Vice President ensures that all information is documented for JCL contests related to spirit and service and plans new cheers and service projects. The Second Vice President works with the Editor to spreading information about exciting events and co-chair the Spirit Committee. In order to run for Second Vice President, the individual must be at least a second-year Latin student in addition to the general requirements stated in Article II, Section 3.

Section 7: Communications Coordinator

The Communications Coordinator (hereafter as CoCo) is in charge of maintaining and enhancing the flow of communication. The CoCo acts as a secretary during all officer meetings. The CoCo also maintains the NCLC website. The CoCo works with the President to work on the membership campaign and co-chair the Membership Committee.

Section 8: Historian

The Historian is in charge of the scrapbook as well as taking pictures at events. The Historian works with the First Vice President to create new, exciting events and co-chair the Event Committee.

Section 9: Editor

The Editor is in charge of the newsletter and social media. The Editor works with the Second Vice President to spread information about exciting events and co-chair the Spirit Committee.

Section 10: Sponsor

The Sponsor is the presiding Latin teacher of the board. Due to the nature of the office, it is not determined by election but by succession. The Sponsor oversees the actions made by the officers and is allowed to veto actions if found unreasonable.

The Sponsor is also able to remove an officer in dire circumstances.

Section 11: JCL Advisor

The JCL Advisor is an optional member or set of members of the board. JCL Advisors are North Central Latin Students that are previous or current officers of the IJCL or NJCL. They must also receive consent from the sponsor to fill the position. While the JCL Advisor(s) would have run for their state or national office, they are not required to run for the local JCL Advisor position; they simply must receive consent from the sponsor to fill the spot. Because there can be multiple past and present state or national officers from North Central, there is no maximum number of JCL Advisors. The main role of the JCL Advisor(s) is to connect the organization with the Junior Classical League. This includes the advertising of IJCL/NJCL events and participation in convention and non-convention contests. The JCL Advisor(s) may also complete additional tasks that are not assigned to any one officer or are delegated by another officer. The JCL Advisor(s) must put their state or national office first before assisting the local chapter. The JCL Advisor may serve in the position until he or she graduates, loses the consent of the sponsor, or is removed from state or national office due to misconduct or negligence.

Section 12: Vacancy

If an office is found vacant following an election, the Sponsor will announce the vacancy to all eligible students. Interested, eligible students may apply for the vacant office. Any uncontested office is filled immediately. Any contested office will be elected by the past and current board, requiring only a simple majority. If the office of President is vacant, then the First Vice President will assume the role of President, making the office of First Vice President vacant and up for emergency election. If a vacant office is still not filled, the duties of the office will be divided among the current board members until they find a replacement.

Article III: Board Meetings and Voting

Section 1: Quorum

A meeting of the board can be called for at any time within one week's notice. The quorum is constituted as three-fourths of the current board. The attendants at each board meeting must include the Sponsor and either the President or the First Vice President.

Section 2: Voting

A vote may come as a result of any idea or proposition. A vote regarding an event requires a two-thirds majority. A vote regarding a change to this constitution and its bylaws requires a three-fourths majority. As previously stated in Article II, Section 12, a vote to elect a student into a contested vacant office requires only a simple majority.

Article IV: Events

Section 1: Club Events

The officers, with the consent of the sponsor, may host as many events as they would like to and can accomplish. The officers should strive to have at least one event per month. Details of what each event entails are decided by the board. Each club event must have at least a third of the officers managing it.

Section 2: JCL Events

Due to NCLC's affiliation with the IJCL and the NJCL, North Central Latin students are permitted to attend their events. All officers should strive to go to all events of the IJCL, but they are not required to do so. Additionally, all Latin students are encouraged to attend all events of the IJCL and the NJCL.

Article V: Amendments and Dissolution

Section 1: Constitutional Changes

Corrections to any typos or any minor alterations to the constitution and its bylaws are decided by consensus. Any complete additions or deletions require a two-thirds majority. Any fundamental addition becomes an amendment to the constitution, while any specific addition becomes a bylaw.

Section 2: Dissolution

Under dire circumstances may a vote of dissolution be called. The vote must involve all members of the board and a quarter of the club's members and must pass by unanimous consent. If the vote passes, then the constitution and its bylaws, as well as the organization, dissolves.